



Raleigh  
Housing  
Authority

## Advertisement For Bid

Sealed Bid RFP:

**Sealed Bid RFP: Roofing Systems  
Replacements for  
RHA Public Housing Properties**

**Date Issued:**

**October 1, 2025**

**Proposal Deadline:**

**3pm October 15<sup>th</sup>, 2025**

## Sealed Bid RFP: Roofing Systems Replacements for RHA Public Housing Properties

### NOTICE TO BIDDERS

Pursuant to the General Statutes of North Carolina, Section 143-128 et. seq., sealed bids are invited and will be received by the Housing Authority of the City of Raleigh at the Authority's 2nd Floor Conference Room, 900 Haynes Street, Raleigh, NC 27604, until 3:00 p.m. on July 11, 2025, at which time they will be publicly opened and read aloud. The bids shall provide pricing for furnishing all necessary equipment, materials, labor, related services, permit fees, and compliance with all applicable Federal (EPA, OSHA, HUD), State, and Local regulations for the following:

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Raleigh Housing Authority (RHA) is seeking sealed bid proposals from qualified contractors for the replacement of roofing systems across its residential properties. This project includes:

- Complete removal and replacement of aged or damaged roofing systems with new high-quality materials.
- Repair of roof decking, installation of new underlayment, ice and water shielding, drip edges, ridge vents, and associated flashings.
- Compliance with North Carolina State Building Code (NCBC), HUD guidelines, and HOA covenants (where applicable) to ensure construction quality, safety, and aesthetic standards.
- Site protection, debris removal, and professional workmanship throughout the process.

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### Important dates and contact information

- **Proposal Submission Deadline:** 3pm on Oct 15th, 2025
- **Bid Opening:** October 21, 2025, at 12:00pm
- **Contract Term:** The initial term of the contract will be **12 months**, with the option to extend for up to 1 additional 12-month period at RHA's discretion, subject to continued funding availability and satisfactory contractor performance.
- **Inquiries:** All questions should be directed to the Asset Management Department at 919-831-8300.



Raleigh Housing Authority

## Proposal Submission Requirements:

All interested contractors must submit the following documents as part of their bid package:

- **Completed Bid Form (Appendix V)**
- **Proof of Qualifications:**
  - Copy of NC contractor's license.
  - Proof of liability and workers' compensation insurance.
  - Evidence of compliance with EPA and refrigerant handling certification.
- **Detailed Cost Proposal:**
  - An estimated price per Roofing system replacement including removal and disposal of the old system.
  - A lump sum price for materials, labor, permits, and all necessary equipment.
  - A breakdown of labor costs, including hourly rates for each trade involved.
- **References: (Appendix VIII)**

A list of at least three (3) similar projects completed within the last five (5) years, including contact information for each.
- All proposals must be received at the following address by the proposal deadline stated above:

Raleigh Housing Authority  
Kerra Powell, AM Project Coordinator  
900 Haynes St.  
Raleigh, NC 27604

- RHA reserves the right to reject any or all proposals for cause and to waive any informality in the submission process if it is in the public interest to do so.
- During the period between issuance of this RFP and the proposed due date, no oral interpretation of the RFP's requirements will be given to any prospective Offeror. Requests for interpretation (and other questions) must be made in writing at least 4 days before the submission due date and time to:

Raleigh Housing Authority  
YouAndi Jackman-Brown,  
Director Asset Management  
900 Haynes St.  
Raleigh, NC 27604  
yjackman@rhanc.gov



**Raleigh Housing Authority**

- During the period of advertisement for this RFP, RHA may wish to amend, add to, or delete from the contents of this RFP. In such situations, RHA will issue an addendum to the RFP setting forth the nature of the modification. All addenda will be sent to the respondents via email and posted on the RHA website at [Home - Raleigh Housing Authority](#). It shall be the responsibility of each Respondent to ensure they have any/all additional addenda relative to this RFP.
- General and Supplemental Conditions, and all other requirements contained herein, all of which are made a part of this Request for Proposals by reference.

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**Additional Information**

- RHA reserves the right to reject any and all bids, to waive informalities, and to make multiple awards in the best interest of the Authority.
- RHA prohibits discrimination based on race, color, creed, national origin, sex, age, disability, or sexual orientation and actively promotes business with minority- and women-owned enterprises.

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**This the 1st day of October, 2025.**

**THE HOUSING AUTHORITY OF THE CITY OF RALEIGH**

Ashley Lommers-Johnson, Chief Executive Officer



**Raleigh Housing Authority**