



### Payment Election Form

As part of the Heritage Park Relocation efforts, RHA provides reasonable moving costs. Reasonable moving costs can cover items like *utility assistance, security deposits, physical moving costs, and other fees*. Residents will be allowed to choose how to receive relocation assistance.

**Actual Moving Costs** – Residents may choose a self-move and request reimbursement for the actual, reasonable cost of the move. Costs must be approved in advance by RHA for residents not electing to take the flat fee. Residents must provide receipts for reimbursement to RHA staff.

Pros	Cons
<ul style="list-style-type: none"> <li>• Greater flexibility in planning your move</li> <li>• Can receive a higher reimbursement amount</li> <li>• You could have a higher budget as long as costs are still reasonable</li> </ul>	<ul style="list-style-type: none"> <li>• Have to keep up with your receipts</li> <li>• Could receive a lower reimbursement amount</li> <li>• Reimbursement process could take longer</li> </ul>

**Flat Fee for Moving** – Flat fees will be provided based on the URA and by the size of the unit. Residents should note that the flat rate is to cover all moving expenses. This means the amount set in the Flat Fee Schedule is the only payment residents will receive despite actual expenses.

1 Bdrm	2 Bdrms	3 Bdrms	4 Bdrms	5 Bdrms
\$820	\$1,151	\$1,312	\$1,476	\$1,749

Pros	Cons
<ul style="list-style-type: none"> <li>• No question about the amount you receive</li> <li>• Don't have to worry about receipts</li> <li>• Quicker reimbursement process</li> </ul>	<ul style="list-style-type: none"> <li>• May spend more than you receive</li> <li>• Less flexibility on how you budget your move</li> <li>• No additional reimbursement \$ if you go over budget</li> </ul>

#### Homeownership Exception

RHA will provide up to \$5,000 in down payment assistance to any households that buy a home during the relocation process. Residents must meet with a mortgage representative within 30 days of the receipt of the 90-Day Notice to Vacate to determine if you qualify to obtain a mortgage on their own without RHA subsidy. Down payment assistance will be provided to the resident at the time of their home closing. If you choose to purchase a home during relocation, the \$5,000 downpayment assistance will constitute your full moving benefit.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

I am requesting to receive my relocation payment benefit from RHA.

Yes

No

I am electing to receive my relocation payments by...

Electronic Funds Transfer

Physical Check

I am electing to receive relocation payment using the following method...

Actual Moving Costs

Flat Fee

If no, is your household anticipating receiving down payment assistance under the Homeownership Exemption?

Yes

No

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Note: Moving payment will be issued to the family after the resident has decided on a relocation choice, selected a payment method, and submitted all required claim forms. This means that residents will receive reimbursement after they have moved. To request part of your relocation benefit upfront, residents may complete and submit the *Advance Payment Request Form*.