



Raleigh  
Housing  
Authority

## Notice to Vacate

Raleigh Housing Authority requires its residents to provide Management with a 30-day written notice to vacate. Residents may terminate the Lease at any time and for any reason. To submit a notice to vacate, fill in the information below and return it to your Property Management office during normal business hours.

Head of Household: \_\_\_\_\_

Address: \_\_\_\_\_

Reason for Move: \_\_\_\_\_

Expected Move Date: \_\_\_\_\_

Residents may update their expected move date during their notice period. Please make every effort to notify your Property Manager as soon as you know that the date needs to be adjusted. Changing a move date will not automatically change the need for 30 days advanced notice if your move is now expected to be sooner than originally anticipated.

Families are responsible for rent and other charges for the full 30-day intent period. Residents who move without giving a full 30-day notice will still be responsible for rent for the duration of the required notice period. Failure to give notice and to turn in your keys accordingly will render the resident liable for rent and other charges for 30 days after staff determine that the unit has been abandoned.

Once you have finished moving out of your home, you **must** turn your keys in to your Property Manager. Keys received after regular business hours, through the mail, or left in a unit or RHA drop box will be counted as received on the next business day.

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